



Industrial Floor Treatments Ltd

Environmental Policy

1. Policy Statement

It is the policy of Industrial Floor Treatments Ltd that the Environmental Policy and its operations are executed at all times in such a way as to ensure, as far as reasonably practicable, the Health, Safety and Welfare of the Environment.

Concern for the environment ranks equally with other management responsibilities.

The Policy is the direct concern of the Company.

2. Aims of the Policy

The Aims of the Policy are to achieve the following:

- Compliance with Regulatory Environmental Policy, the HSW Act and all other relevant Acts and Regulations.
- To ensure estimates take account of Environmental issues and all relevant Codes of Practice.
- To ensure all levels of personnel receive adequate and appropriate training in environmental issues.
- To ensure substances, which are hazardous to both health and the environment, are handled safely.
- To ensure continual improvement and the prevention of pollution.
- To set the framework for setting and reviewing the Environmental Objectives and Targets.

3. Organisation

3.1 Managing Director

- The Managing Director is accountable for the formulation and implementation of The Environmental Policies within Industrial Floor Treatments Ltd.
- When preparing budgets, the Managing Director will ensure that adequate provisions are made for any resources necessary to implement the policy.

3.2 Contract Managers

The Contract Managers are responsible for the implementation of environmental policy and the monitoring of environmental performance within their division:

- The management of environmental issues is a line responsibility and Contract Managers/Supervisors are accountable at their respective levels for ensuring that employees observe all statutory requirements and The Company's Environmental Policy and procedures.



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- Discipline employees who repeatedly fail to consider the well being of the environment, themselves and others around them.
- They will ensure that the Policy is effectively implemented by the personnel under their control, and will arrange for the carrying out of appropriate assessments as required.
- Ensure that wherever possible all plant, machinery and power tools are provided with noise reduction accessories and that effective arrangements are made for their maintenance.
- They will take steps to ensure that estimates take account of the correct method of disposal of all materials and substances, including spent containers, as per the statutory requirements.
- Determine the responsibilities of sub-contractors and others employed by The Company with regard to the provisions of the legislation in force and issue appropriate instructions.
- They will ensure that arrangements exist for passing the following information to employees including:
 - The method of disposal of all materials and substances in order to fully comply with statutory regulations.
 - The method of disposal of all spent containers in order to fully comply with statutory regulations.
 - Any risks to the environment and any preventative or protective measures identified.

3.3 Supervisors

Each Supervisor will ensure that the employees under their control, particularly apprentices and new employees, are kept informed about the following matters:

- The method of disposal of all materials and substances in order to fully comply with statutory regulations.
- The method of disposal of all spent containers in order to fully comply with statutory regulations.
- Any risks to the environment and any preventative or protective measures identified.
- Ensure that all registers, records and reports are properly kept.

3.4 Operatives

They must understand and act on the Company's Environmental Policy generally, and in particular must:

- Ensure that the operations under their control are conducted in accordance with relevant Legislation, codes of Practice and Company Procedures.
- Incorporate Environmental Instructions and recommendations into Risk Assessments in all routine jobs.



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- Ensure that any employees under their control, particularly apprentices and new employees, are kept informed about:
 - The method of disposal of all materials and substances in order to fully comply with statutory regulations.
 - The method of disposal of all spent containers in order to fully comply with statutory regulations.
 - Any risks to the environment and any preventative or protective measures identified.

4. Arrangements

In order to meet the aims of this Policy, the Company will:

- Continually review work procedures and systems with improvement being an ever present objective.
- Plan, conduct and monitor its operations using the best practicable means to protect the environment from impairment.
- Assess techniques available to eliminate, minimise or render harmless releases of such substances so as to establish 'Best Available Techniques' (BAT).
- The concept of Best Practicable Environment Option (BPEO) and duty of care will be implemented to establish high standards of operation in all the Company's activities, for which adherence will be mandatory. These will comply with or exceed Regulatory Controls or Codes of Practice where they are available.
- Continue to develop and improve its operational standards as a result of both its own efforts and those of its preferred suppliers utilising all available worldwide technological developments.
- Assess in advance the environmental impact of any significant new development.
- Design, operate and maintain all vehicles and plant in a responsible manner providing the maximum practicable environmental protection.
- Respect and encourage wildlife by the creation, restoration and maintenance of habitats.
- Make all employees aware of the Company's Environmental Policy whilst providing suitable training to improve environmental awareness and allocate clear responsibilities.
- Take the interests of the local community into account with due regard for public perception and have a regular process of communication with the community where appropriate.
- Make available to employees, customers, and the public and statutory authorities all relevant information about the Company's activities, which may affect Health, Safety and the Environment.



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- Operate and update on a regular basis systems and procedures for both operations and their monitoring to ensure adherence to the policy.
- Identify substances, which may cause harm to the environment and eliminate their usage wherever practicable.
- Assess the possible impact of the process on the environment to establish 'Best Practicable Environmental Option' (BPEO).
- Provide supplementary information in the form of written procedures and other instructions, as necessary.

Implementation, monitoring and review of this policy

This policy will take effect from 22nd March 2011. The Managing Director has overall responsibility for implementing and monitoring this policy, which will be reviewed on a regular basis (at least annually) following its implementation and additionally whenever there are relevant changes to our working practices. Any queries or comments about this policy should be addressed to the Managing Director.

Signed :

Greg Love
Managing Director

Date: 22nd March 2011